

Transfer Release Guidance & Process

4.1 Contracting, Licensing & Appointment

Contracting Types

Contracting Process

Contracting Level or Hierarchy Changes

Transfer Release Guidance & Process

Requesting Appointments & Adding States

E & O Insurance Requirements

Release and Constructive Release of Producer

If a Producer wishes to sell Molina Medicare products under a different Agency, that Producer must obtain a Release or Constructive Delayed Release. Molina Medicare will not appoint or authorize a Producer to sell Molina Medicare products on behalf of a different Agency unless such Release or Constructive Delayed Release is first obtained. At any time after the release effective date, Molina Medicare has the right to appoint or otherwise authorize the Producer to sell Molina Medicare products on behalf of a different Agency.

In order for Molina to process release, participating producer must fill out the Molina Medicare Constructive Delayed Release Form which is located in the Appendix section of this producer guide. Please send the completed form to the Broker Support email at mcrbrokercontracting@molinahealthcare.com

Constructive Release (Delayed Release)

If a Producer has an existing arrangement with an Agency and is unable to secure a signed release by their upline Agency, then the Producer may be released from the Agency it belongs to through a Constructive Delayed Release. A Constructive Delayed Release means Participating Producer will be released from Agency after six (6) months when Participating Producer provides notice to Molina Healthcare that it wants to be released from Agency and does not have a signed release from their Agency. The effective date of the Constructive Delayed Release will be on the last day of the month that the Constructive Delayed Release was processed by Molina. The effective date under your new agency will be the first day of the next month. The Participating Producer is still able to produce during this 6 month Constructive Delayed Release period. All business written during this time will remain under the current agency.

In order for Molina to process constructive delayed release, Participating Producer must fill out the Molina Medicare Release Form which is located in the Appendix section of this producer guide. This form must be signed by the producer, Immediate Upline, and Top of Hierarchy. Please send the completed form to the Broker Support email at mcrbrokercontracting@molinahealthcare.com

Additional Release Clarification

1. Producer must remain with existing upline for six (6) months after the contract date prior to requesting any Release.
2. Notwithstanding any other provision, there will not be a Release or Constructive Delayed Release effective date during the time period of October 1-December 15 of each calendar year. If a Release or Constructive Delayed Release should have been effective during that time period, it will be effective January 1.
3. Notwithstanding any other provision, if a Producer has been with current Agency for six (6) months and has no production, the six (6) month period is not applicable.

*This process is not applicable to licensed only agents (LOA).