Welcome to the 2022 Aspire Health Plan on-line certification training!

Below are the instructions and Registration Code you will need to begin this final step of your training process.

Before you begin:

To avoid any delays or interruptions within the training, we strongly suggest that you dedicate a few hours to complete in one sitting.

Compatible Web Browsers:

You will not be able to proceed unless you use one of the following browsers: **Internet Explorer 11, Edge, Chrome, or Firefox.**

You must ensure that your **internet browser allows pop-ups and clear your history / cache before beginning.**

If you get stuck: Go back to the initial page (click on the first tab) and refresh your screen.

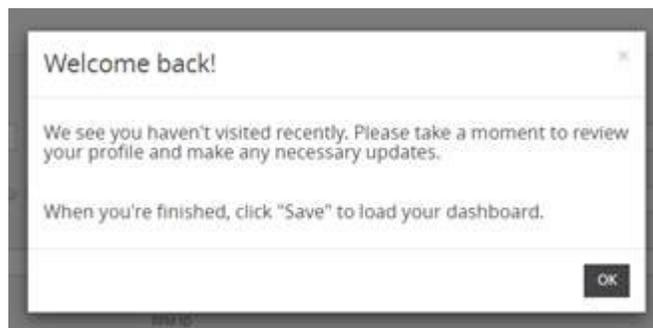**IMPORTANT: Miramar-Agent is NOT compatible on tablets or phones**

How to get started:

Go to: **www.miramar-agent.com**

1. New Users: Click on **Register as an Agent**
   Returning Users: Log in to Miramar with **User Name / Password** from the previous year.
                Agents that have not logged into Miramar in the last 90 days will receive the
                pop-up below "Welcome Back!" **You must review your personal profile
                information.**

On the login page, select the "Forgot your password?" link.

Enter your user name and click Continue.

Confirm your security question and the last 4 digits of your SSN.

Enter a new password and log in.

- **To reset your password:**

2. Click on: **"Register New"** in the middle of your screen.

3. Enter: **Registration Code: 1232Aspire2022**

4. Click on the **"Start"** hyperlink to begin the training.

5. You must complete all of the following steps:

- **Welcome Page**

- **License Check**

- **Background Check Authorization**

- **2022 Core Medicare Advantage Compliance Training**

  - If you completed your 2022 AHIP certification, you may upload a copy of your certificate to satisfy this course.

  - Uploaded certificates will be reviewed prior to final training approval.

  - If you did not take AHIP, you will need to complete this course.

- **CMS Medicare Parts C&D Fraud, Waste and Abuse Training**

  - If you uploaded your AHIP certificate, you've satisfied this requirement.

  - If you took the Miramar Core module, you will need to complete this course.

- **CMS Medicare Parts C&D General Compliance Training**

  - If you uploaded your AHIP certificate, you've satisfied this requirement.

- o If you took the Miramar Core module, you will need to complete this course.

- **Aspire Compliance Plan and Code of Conduct**

- **Aspire 2022 Product Exam**

- **Writing Code Assignment**

- **Ready to Sell Status**

You will receive a **"CONGRATULATIONS"** email when your certification is complete and AHIP (if applicable) has been approved. You are now ready to sell for 2021.

NEED SYSTEM HELP? Click "Need Help?" at the top right corner of the home screen or, contact **Miramar Customer Support: 855-818-2052,** M-F: 5:00 am – 4:00 pm PST