

2025 **AGENT CERTIFICATIONS**



CLICK HERE TO GET STARTED



Dear Ultimate Broker

Thank you for your interest in becoming appointed with Ultimate Health Plans for 2025.

Below is a detailed overview of our appointment process, outlining the steps you need to follow and some of your "Ultimate" resources.

Our agent certifications can be completed through our Agent Portal. If you haven't already, please register for an account. Once logged in, you will be ready to start your agent certifications.

Please complete the following steps in the given order:



AGENT APPLICATION

STEP

TRAINING



EXAM

Fill out our application form.

- Answer background questions.
- Sian and attest to gareements.
- Upload required documents.
 - ✓ 2025 AHIP Certificate
 - ✓ Direct Deposit (optional)

NOTE: If you're unable to upload your W-9 or Direct Deposit forms, please email these documents to **agentadmin@ulthp.com** after submitting your application.

Read and study our training material.

- Choose between English or Spanish, and the training PDF document will appear.
- The PDF contains 42 slides in total, so please review our training thoroughly.
- Once you've read the entire PDF, sign and date the attestation to confirm your completion.

Pass our exam

- You will need to pass the exam with a score of **85% or higher**. You have up to **5 attempts** to pass. The exam is open book.
- Before the exam, copies of our training material will be provided via web links at the top of the screen in both English and Spanish. You may either open the PDFs in a new browser tab or download the PDFs to assist you during the exam.

WHAT HAPPENS AFTER I COMPLETE ALL 3 STEPS?

- · Upon successful completion of Steps 1, 2, and 3, we will conduct a general background check only for new brokers. You will receive notification via text and/or email once the background check is initiated.
- Following the completion of the background check, Ultimate will appoint you with the State of Florida and issue your writing number within your RTS (Ready-To-Sell) email.
- Start using your writing number to get credit for all Ultimate enrollments with effective dates of 2025 or later. Please adhere to all CMS guidelines regarding enrollments before October 15 and avoid soliciting applications before this date. For appointments related to business with effective dates before 2025, please contact your Ultimate Health Plans representative.

If you have any questions or need technical assistance with your Agent Portal account, Please contact our Agent Support Team



877-322-4029



agentsupport@ulthp.com



8 a.m. to 6 p.m. Monday - Friday

Thank you once again for your interest in partnering with Ultimate Health Plans for 2025. We look forward to working with you!

